



PLEASE NOTE:

This document is strictly a list of the questions in the Google Form to help your orchestra plan your responses.

You must submit your final responses through the Google Form.

Link to application page: <https://oc.ca/en/resilient-ontario-orchestras/>

Resilient Ontario Orchestras Request for Consultant & Self-Assessment Form

To help us better assess your current situation and assign a consultant with the right expertise, we ask that you complete this two part form: consultant request and organizational assessment.

We'll also ask you to complete the self-assessment again at the end of the project. This will help us all understand what's changed during the project, and will also provide useful data to Orchestras Canada as we report on the project to the Ontario Trillium Foundation. NOTE: Your self-assessment responses will be aggregated with the other responses received. We will not identify your individual responses to OTF.

General Information

(NOTE: The question about orchestra category will be a multiple choice question in the Google Form to select the category that applies. The other questions in this section will have an open text box where you can type or paste your response)

Orchestra name

Which orchestra category applies to your organization?

- Small budget orchestra
- Youth orchestra

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Name of the person completing this document

Contact email

Contact phone number

Request for Consultant

(NOTE: in the Google Form these questions will each have an open text box where you can type or paste your response)

Please describe the challenge that your Orchestra is facing. (approximately 500 words)

How would a consultant be helpful? (approximately 500 words)

Who from the Orchestra will lead and be the main contact for the project? Please provide this person's email address.

Please specify who else in your organization will be involved in the project?

Organizational Self-Assessment

(NOTE: in the Google Form this section will be formatted as multiple choice options in a grid – you will select one of the rankings for each assessment question)

To complete this self-assessment, consider each question and choose the number (1 through 4) that best describes the situation in your organization. For our purposes, “performance” means any or all activities in the topic being assessed. Not all questions will be completely relevant for every orchestra and there are no right or wrong answers. Thank you!

Description of Assessment Ranking

1. This is a major issue for our organization
2. This is a challenge for us and we’re working on it/want to work more on it
3. We’re comfortable with our performance
4. Our performance is excellent

Assessment Topics	Assessment Questions	Ranking (for each assessment question listed)
I. Leadership	<ol style="list-style-type: none"> a. Board and leadership work together to provide clear leadership for our orchestra. b. We are confident that, when allowed, we will be ready to restart activities shut down during the pandemic 	

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	<ul style="list-style-type: none"> c. The board and leaders have well-defined roles. d. We have a leadership succession plan e. Board meetings are dynamic, forward-looking and fun. f. The composition of our board reflects our community. 	
2. Vision, Mission & Values	<ul style="list-style-type: none"> a. Everyone in the organization – board, leaders, and players – knows the artistic vision & organizational mission and works together to accomplish them. b. Our orchestra’s culture and values are clearly articulated and understood by all. 	
3. Planning	<ul style="list-style-type: none"> a. We have an up-to-date strategic and/or operating plan. b. Our plan is useful to us. c. Our Board and leaders have a thorough plan for rehearsing and performing when pandemic restrictions are lifted d. Planning is an inclusive process for us, involving a range of stakeholders. e. People involved in our organization are aware of the plan. f. We monitor progress against the goals of our plan. g. We have systems to collect data and metrics from our activities that we use for making decisions 	
4. Community & Audience Development	<ul style="list-style-type: none"> a. We are communicating regularly with our stakeholders (musicians, funders, volunteers, audiences) about our post-pandemic plans b. We have meaningful partnerships with other arts organizations, stakeholders and funders in the community. c. We pay attention to volunteer recruitment and retention (board, musicians if relevant, direct service volunteers) d. We have a strong volunteer recognition program e. Volunteers and audience members come from all parts of the community. f. Audiences support the orchestra by ticket purchases, donations, and advocating on its behalf. g. Our programs balance artistic and audience needs. h. We collect data that tells us our audiences enjoy and are inspired by our concerts and events. 	

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	<p>i. Our orchestra has experimented with/learned new ways to rehearse & reach audiences during the pandemic.</p>	
<p>5. Finances</p>	<p>a. The orchestra has adequate funds to achieve its artistic vision b. Our budgets projections are usually quite accurate c. Our budgets reflect our priorities d. Our finances are healthy enough that we will be able to rehearse and perform when pandemic restrictions are lifted. e. We have appropriate resources for rehearsing and performing safely when allowed (e.g. space, PPE, equipment) f. Revenues include a reasonable balance of earned revenues (tickets sold) and contributed revenues (grants, sponsorships, donations) g. We have good revenue generation systems in place, and we know who is responsible for selling tickets, raising funds, and writing grants. h. We have good financial control systems in place.</p>	

Thank you for completing the Resilient Ontario Orchestra Self-Assessment. You will hear from us shortly. Do you have any comments or feedback for us about the orchestra self-assessment? **(NOTE: there will be a final text box to respond to this question in the Google Form)**

This project is made possible with the generous support from the Ontario Trillium Foundation. The Ontario Trillium Foundation (OTF) is an agency of the Government of Ontario, and one of Canada’s leading granting foundations. OTF awarded \$108 million to 629 projects last year to build healthy and vibrant communities in Ontario.



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Un organisme du gouvernement de l'Ontario

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